**MINUTES OF KIRKLAND**



**PARISH COUNCIL MEETING**

 **9th May 2023, 7:00pm**

 **Held at**

 **Kirkland and Catterall Memorial Hall**

 **The Avenue, Churchtown.**

*Present;*

*Kirkland Parish Council: Mrs. M. McLeod, Chairman,*

*Mrs. A Walmsley*

*Mrs. J Thompson*

*Mrs. I Cutler*

 *Angela Nicholls: Clerk to the Parish Council*

**1440. ELECTION OF CHAIRMAN**

*Due to illness Cllr. Karen Davies was unable to attend* the meeting but had agreed with the Clerk she would fill the position of Chairman if that is what the other Parish Councillors voted for . The Parish Council unanimously voted for Cllr. Davies and Cllr. McLeod carried on in position of Chairman until the close of this meeting

*Resolved: Under the Local Government Act 1972 (83(4)) the Chairman signed the Declaration of Office. Cllr. Mrs. Karen Davies was elected as Chairman of Kirkland Parish Council for one year*

1441. ELECTION OF VICE-CHAIRMAN

Resolved; Cllr. I. Cutler was elected as Vice-Chairman of Kirkland Parish Council for one yea**r.**

1442. APOLOGIES

Cllr. Davies and Cllr. Williams

1443. DECLARATION OF INTERESTS

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to up-date changes in their interests within 28 days. Cllr. Davies, Cutler, Walmsley and Thompson declared interest in Churchtown in Bloom.

1444. MINUTES OF THE PREVIOUS MEETING

***Resolved****: The minutes of the meeting held on 13th March, 2023, being previously circulated, was agreed and signed by the Chairman*

***1445. PUBLIC PARTICIPATION***

The clerk had received no public requests to join the meeting.

Standing Orders will be resumed.

The Parish Council thanked the retiring Chairman Cllr. Margaret McLeod for many years dedicated service to both the Parish Council and other organisations in the village and presented her with a bouquet of flowers.

The retiring Chair gave a summary of the last year in office

**1446.Dates of future Parish Council meetings**

Councillors were asked to note and accepted the dates for future meetings which will take place at Kirkland Memorial Hall at 7.00 pm unless a change is agreed by the Parish Council.

10th July, 2023. The remaining dates will be agreed at the next Parish Council meeting with consideration given to moving them to Tuesday evenings if the hall is available

**1447. Election Of Representatives**

Responsible Financial Officer – Parish Clerk

Cheque Signatures – Cllr. Davies

Internal Auditor – Lorna Murdoch

Representative on the Memorial Hall Committee – Cllr. Cutler

Representative on the School House Trust – Cllr. Mrs. K. Davies

Representative on the Wyre Area Lancashire Association of Local Councils – Will fill the position at the July meeting

Representative on Churchtown in Bloom – Cllr. Mrs. K. Davies

Link to Churchtown Flood Action Group – Cllr, Mrs. I. Cutler will act as the Parish Council liaison Officer

Defibrillator – Phil Cutler

1448. Grants for Bus Shelters

The Bloom Team have been in discussion with Rachel Crompton The Flood Risk Manager LCC: re the Bus Shelters in the Village. There is one outside the Horns Inn which was provided by Lancashire County Council in 2005 when the Parish Council agreed to take responsibility to maintain the shelter.

The Parish Council would prefer the older Bus Shelter on the opposite side of the road to The Horns Inn to be replaced so the new one that would be strong enough to hold a living roof designed to bring more greenery into the area, while supporting biodiversity. They absorb rainwater, capture particulates from the air, and support bees and other pollinators.

If possible the Parish Council would like guttering and a water butt on the Bus Shelter on The Horn’s Inn side of the road. However, the choice of water butt needs to be really mindful of Churchtown being a conservation area.

**1449. Planning**

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| Reference | 23/00229/FUL |
| Address | The Horns Inn The Avenue Churchtown. |
| Proposal | Extension of gravel car park to rear boundary, erection of external bar, erection of timber sheds to provide dining seating, a retractable, stretched tent to provide shelter and pergola with seating area |

The Parish Council are very concerned that the mature trees have already been lopped in the The Horns Inn grounds, which is a Conservation Area before the planning application was submitted to Wyre Borough Council.

The hedge bordering Vicarage Lane now has two large gaps in it allowing children to run through it onto the private road . The hedge had the natural ability to capture pollution, reduce noise, mitigate flooding and provide food and shelter to wildlife. Also Traffic goes down Vicarage Lane at speed which is a Health and Safety issue.

The hedge needs to be restored to be re-instated then regularly maintained to promote growth, diversity and allow privacy for the neighbours and reduce the risk of children being knocked down by cars on Vicarage Lane. A wooden perimeter fence is needed in addition to the hedge to prevent children going through it onto the road.

The Horns Inn needs to monitor the effect of attracting additional customers in vehicles on the surrounding neighbours

The Clerk was asked to respond to planning.

**1450**

 **Finance**

**Audit 2022 – 2023**

The Certificate of exemption for the AGAR 2022/22 Form 2 was reviewed and signed by the Chair and Clerk

Internal Audit was reviewed no concerns have been raised by the Internal Auditor

**Parish Council Insurance**

It was discussed and resolved to stay with BHIB Insurance and agreed the Clerk would pay the invoice for £300.80 on the 10th May 2023.

**Bank reconciliation to 30th April 2023**

**Accounts, bank reconciliation, internal scrutiny reports to 30th April, 2022**

Hard copies delivered; Councillors are asked to scrutinise these documents.

Receipts since the last meeting:

Precept £13500.00

Interest £ 3.75

Lottery £ 14.00

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

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| 03 April 2023 | Easy Web | £27.60 |  |
| 27 April 2023 | N Power electricity Christmas lights | £15.47 |  |
| 27 April 2023 | Towers and Gornall payroll | £64.80 |  |
| 27 April 2023 | Transfer to reserves £10000 | £0.00 |  |
| 28 April 2023 | A Nicholls April 2023 wage/ working home | £273.67 |  |
| 02 May 2022 | J Robs Grounds Maintenance | £720.00 |  |
|  |  |  |  |

**Standing Orders and Direct Debits**

Easy Web Sites £ 27.60 April 2023

Easy Web Sites £ 27.60 May 2023

The Parish Clerks expenses including stamps were £13.30 paid on the10th May 2023

***Councillors scrutinised and agreed to the accounts***

The Chairman asked about the VAT and the Clerk confirmed that £3919.02 had been paid into the Natwest Account by HMRC for a refund for two years .

The Clerk’s annual increment had not been accounted for by Towers and Gornall so this will happen in the May it will have a very small affect on the budget as the Clerk only works 4hrs per week.

**1451. Verbal Reports for information**

Report from the representative on Kirkland Memorial Hall

Plans are well underway to celebrate the hundred year anniversary of the Memorial Hall. There will be a Barbecue and disco.

An exhibition is being organised with pictures of the hall in the last hundred years.

Report from the representative on The School House Trust . No meeting

Wyre Area Lancashire Association of Local Councils No meeting

Churchtown in Bloom

Churchtown in Bloom worked in close collaboration with St Helen’s Church for the village Coronation celebrations. All the village enjoyed the event and £300 was raised for future Bloom projects

Parish Lengthsman

**1452. Agenda for next meeting**

For the Cllr. Davies to formally accept the position of Chairman

To fill the position of Representative on the Wyre Area Lancashire Association of Local Councils

To receive update on the Bus Shelters

**Meeting closed 8:40pm The next meeting will be held on Monday 10th July 2023 at 7pm**